

## **QUOTATIONS FOR STATIONERY (RATE RUNNING BASIS)**

Sealed bids are invited from reputed firms/suppliers of Islamabad for supply of stationery items on one-year rate running contract basis (1<sup>st</sup> January 2016 to 31<sup>st</sup> December 2017) to Federal Government Employees Housing Foundation Islamabad. Tender document/Items list along with detail of terms and conditions can be obtained from the undersigned on any working day during office hours on providing Pay Order of Rs.1,000/- (non-refundable) in favor of "FGEHF, Islamabad". Sealed bids along-with pay order of Rs.20, 000/- (Refundable to unsuccessful bidders) in favor of Federal Government Employees Housing Foundation may be submitted (along with samples) to the undersigned by 4<sup>th</sup> January, 2016 till 10:30 hours. The bids will be opened on the same day at 11:30 hours.

### **Terms and Conditions:-**

1. The bidders are required to have a physical business premises, valid NTN and must be registered with Sales Tax authorities.
2. The successful bidder will be bound to supply the stationery items at quoted rates/quality during the whole period of contract at the office premises of the Housing Foundation, Islamabad.
3. The Tender Committee reserves right to accept/reject all tenders. The decision of the purchase committee will be final.
4. Security of successful bidder will be returned after June 2016. Unsuccessful bidders will get their security within fifteen days after opening of the tender.

**ASSISTANT DIRECTOR ADMIN (CS)  
FEDERAL GOVERNMENT EMPLOYEES HOUSING FOUNDATION  
10, MAUVE AREA, G-10/4, ISLAMABAD  
TELE: 051-9106044**