

MINUTES OF THE 54TH MEETING

FEDERAL GOVERNMENT EMPLOYEES HOUSING FOUNDATION
SHAHEED-E-MILLAT SECRETARIAT
ISLAMABAD

SUBJECT:- MINUTES OF THE 54TH MEETING OF THE FEDERAL GOVERNMENT EMPLOYEES HOUSING FOUNDATION.

A meeting of the Executive Committee of the Federal Government Employees Housing Foundation was held on 19.4.1999 at 10.00 A.M in the Committee Room of Ministry of Housing & Works, under the Chairmanship of the Secretary, Housing & Works. The list of participants is Annexed. The meeting started with a recitation from the Holy Qur'an.

After going through the Agenda Items the committee took the following decisions:-

PENDA ITEM NO.2.
AGREEMENT OF CONTRACTORS BILLS.

The detailed position of each bill, indicating the amount claimed and the amount proposed to be approved, with the reason for non-payment so far and final recommendation may be put up to the Executive Committee in its next meeting. Instead of engaging the required staff on fee/honorarium basis a case to obtain their services on retainer basis may be processed.

REVISIONS OF ARTICLES AND MEMORANDUM OF ASSOCIATION:

The committee approved the establishment of the proposed sub-committee comprising representatives from the Ministry of Works; Finance; Cabinet; Establishment Division; and, the Foundation. A specific proposal may be put up to the Board of Governors for approval.

AGREEMENT ON ANNUAL GENERAL MEETING.

Legal advice about the definition of permanent member and ordinary member may be obtained which may be brought to the notice of Board of Governors with the other impediments for the non-availability of financial accounts in the required form and their audit through qualified auditors.

FILING OF RETURNS:

6. The committee approved the proposed that the assistance of a good Corporate Lawyer through the Securities and Exchange Commission, may be obtained.

FINANCIAL MATTERS.

7. The Director (F&A) may be exclusively assigned the job of re-construction and updating of accounts. The specific proposal for additional staff may be put up to the Board of Governors.

FILLING UP OF VACANT POST

8. The proposal to immediately fill up the vacant posts through the prescribed method of initially appointment, on contract, or on deputation through the Establishment Division was approved.

PERFORMANCE EVALUATION SYSTEM:

9. The proposal to immediately introduce the system in the Foundation was approved alongwith the system of maintenance of leave account for the employees.

COMPUTER SYSTEM:

10. A specific proposal laying down the terms of reference for the feasibility study, the time frame and the financial impact may be put up to the Executive Committee. In the mean time the internet connection and E-mail connection may be got disconnected immediately and the existing staff absorbed against existing vacancies.

REQUIREMENT OF LEGAL ASSISTANT:

11. A formal proposal with justification may be put up to the Board of Governors.

AGENDA ITEM NO.3:**PROPOSED AMENDMENTS IN THE MEMORANDUM & ARTICLES OF ASSOCIATION OF FEDERAL GOVERNMENT EMPLOYEES HOUSING FOUNDATION.**

12. The committee approved the amendment in the following modified form:-
- i) Amendment of sub-clause(a) and (b) of clause-III of the Memorandum of Association to read as under:-

"To formulate policies, programs and projects for providing shelter to:-

- a) Serving and retired Federal Government Employees and their dependents, Judges of Superior Courts, employees of autonomous bodies and employees of Federal Government Employees Housing Foundation; and
- b) Any other target group as directed by the Federal Government from time to time."

ii) Amendment of sub-clause-2 of clause-IV-A of Articles of Association:-

In clause-1 of the clause-IV-A of the said articles after the word Housing Foundation accruing for the fourth time the following shall be inserted instead of the existing words:

"Directorate headed by a Director General who shall be an officer of BPS-20/21 of the Government of Pakistan belonging to any of the prescribed Occupational Groups."

(iii) Amendment of sub-clause-2(b) of clause-IV-B of the Articles of Association of the Foundation:-

13. The existing sub-clause shall be substituted by the following clause:-

"The quorum for the meetings of the Board of Governors shall be any of the two members mentioned in sub-clause-4 of Clause-IV-A and a representative of any of the other members of the Board of Governors.

AGENDA ITEM NO.4.

IMPOSITION OF PENALTY ON ACCOUNT OF DELAY IN TAKING OVER POSSESSION OF PLOTS AND COMPLETION OF HOUSES PHASE-I/PHASE-I EXTENSION OF THE HOUSING SCHEME.

14. Deferred

AGENDA ITEM NO.5.

TRANSFERABILITY OF PLOTS IN SECTORS I-8, G-11/1, G-11/2, G-11/3, G-13, & G-14/4.

15. The transferability of plots allotted by the Housing Foundation in all sectors was agreed to be approved for submission to the BOG with the following conditions:-

- i) The transferee will be required to construct the house within 4 years of the actual handing over of the possession of a fully developed plot. Starting from the 5 year a non utilizing fee at the 0.01% of the sale price of the plots charged by the Foundation will be levied which will progressively go up to 2%. If the house is not constructed up to the 10th year of taking over possession of the fully developed plot, the plot shall stand reverted to the Foundation. Service charges ranging from Rs 2000/- for the smaller plots going up to Rs.10,000/- for the bigger plots shall be levied on such transfer.

AGENDA ITEM NO.6.

HIRING FACILITIES TO THE EMPLOYEES OF HOUSING FOUNDATION

16. The item was deferred to the next meeting with the direction that financial implication of the proposal may be worked out and submitted to the Executive Committee.

AGENDA ITEM NO.7..

REVIEW OF COMPUTER SYSTEM IN THE FEDERAL GOVERNMENT EMPLOYEES HOUSING FOUNDATION.

17. Approval in principle was given to initiate action for collection of relevant information regarding terms of reference and the financial implication, the equipment and software required. The case may be re-submitted to the Executive Committee.

AGENDA ITEM NO.8."

FILLING UP THE VACANT POSTS IN THE FEDERAL GOVERNMENT EMPLOYEES HOUSING FOUNDATION.

18. The committee directed that the financial implications and the mode of recruitment may be worked out and specific proposals submitted to the Board of Governors. It further directed that posts in BPS-17 and above may be filled up on deputation from the Government of Pakistan and final proposals submitted to the Board of Governors for approval. Similarly posts in 1-16 may filled through contract employees or by obtaining people from the surplus pool maintained by the Establishment Division. These cases may be put up to the Executive Committee for final orders.

AGENDA ITEM NO.9.
ISSUES RELATING TO THE HOUSING SCHEME FOR CIVIL SERVANTS, JUDGES & JOURNALISTS ETC., IN SECTOR G-13, ISLAMABAD(PHASE-III).

19. The committee decided to recommend to the BOG that all applicants belonging to superior judiciary who are eligible under laid down criteria may be considered for allotment of plots in Sector G-13. Further, the 7 Judges mentioned in the working paper and other members of the superior judiciary who have applied for the allotment of plots in G-13 but are not covered by the normal eligibility criteria may be considered to be accommodated against the plots becoming surplus to the requirements of Housing Scheme for the employees of the Quaid-i-Azam University in Sector G-14/4.

AGENDA ITEM NO.10.
PRESENTATION OF THE REPORT OF THE MEETING WITH THE LAND ACQUISITION COLLECTOR.

20. In respect of Sector G-13 the committee approved the following two recommendations:-

- i). Payment to the Land Acquisition Collector may be made sub-sector-wise for acquisition of land in 4 installments. The payment of next installment is to be made after the acquisition of earlier sub-sector and handing over of its possession to the CDA on behalf of the Housing Foundation.
- ii). The payment of compensation for only those built-up properties would be made, which have been marked in survey drawing prepared by the Survey of Pakistan in November-December 1997.

21. It further directed that these might be submitted to the Board of Governors for formal approval.

AGENDA ITEM NO.11.
PROGRESS OF HOUSING SCHEMES AT PESHAWAR AND KARACHI.

22. The case of the Karachi Housing Scheme may be re-examined for possible re-adjustment between Phase-I and Phase-II.

ADDITIONAL ITEM NO.(I).
ALLOTMENT OF PLOTS TO LEGAL HEIRS OF THE IN-SERVICE EMPLOYEES OF AUTONOMOUS/SEMI-AUTONOMOUS ORGANISATIONS WHO EXPIRED.

23. A legal opinion on the point may again be obtained and the case re-submitted to the Executive Committee.

ADDITIONAL ITEM NO.(II).
SUBMISSION OF WRONG AFFIDAVIT-FOREFEITURE OF SEED MONEY.

24. All such cases with their details may be put up to the Executive Committee.

ADDITIONAL ITEM NO.(III).
CASE OF EMPLOYEES OF PAKISTAN MINT FOR ELIGIBILITY IN THE HOUSING
SCHEME ON OWNERSHIP BASIS.

25. In view of the facts that the Ministry of Finance and the Establishment Division certified the employees of Pakistan Mint as belonging to a sub-ordinate office of the Ministry of Finance, the present writ petition filed by 6 employees of Pakistan Mint may be conceded in the court of law explaining the reasons therefor..

LIST OF PARTICIPANTS OF THE 54TH MEETING OF THE
EXECUTIVE COMMITTEE HELD ON 19.4.1999

1. Mr. Muhammad Zafarullah Khan,
Secretary,
Housing & Works, Islamabad.
2. Mr. Maula Bux Lund,
Joint Secretary (Works),
Islamabad.
3. Mr. Sarfaraz Ahmed Mirza,
Director General,
Pakistan PWD, Islamabad.
4. Mr. M. Anjad Shaikh,
Joint Secretary,
Cabinet Division, Islamabad.
5. Mr. Mazharul Aziz,
Deputy Financial Adviser (Works),
Islamabad.
6. Mr. Alam Zeb Khan,
Joint Engineering Advisor,
Housing & Works, Islamabad.
7. Mr. Ghulam Mustafa Kazi,
Deputy Secretary (Admn),
Works Division, Islamabad.
8. Mr. Naved Asghar Qureshi,
Director General,
FGE Housing Foundation.

CO-OPTED MEMBERS

1. Mr. Ali Mohammad Sabir,
Principal, Trade Training Centre,
Staff Welfare Organisation.
Islamabad (Cat.III)
2. Rana Taj Mohammad Khan,
Assistant, Interior Division,
Islamabad. (Cat.IV)