

MINUTES OF THE 25TH MEETING

Islamabad, the 6th October, 1990.

Subject:- MINUTES OF THE 25TH MEETING OF THE EXECUTIVE COMMITTEE OF THE BOARD OF GOVERNORS HELD ON 6TH OCTOBER, 1990.

A copy of the minutes of the 25th meeting of the Executive Committee held in the Committee Room of the Works Division, on the 6th October, 1990 is forwarded herewith for information and necessary action please.

1. Mr. Parvez Ahmad Butt,
Secretary,
Housing & Works,
Islamabad.
2. Mr. M.I. Rajput,
Director General,
Pak. OWD,
Islamabad.
- 3 ~~AT~~ Mr. Jalees Ahmad Siddiqui,
Joint Secretary,
Works Division,
Islamabad.
4. Mr. Mansur Hussain,
Financial Adviser,
Works Division,
Islamabad.
5. Mr. Mohammad Samiullah,
Joint Secretary,
Cabinet Division,
Islamabad.
6. Mr. Muhammad Younis Khan,
Deputy Secretary (Admin),
Works Division,
Islamabad.
7. Mr. Saqhar Ali Malik,
OSD (PSEC),
Works Division,
Islamabad.
8. Dr. Mohammad Rasool Khan,
Director General,
Housing Foundation,
Islamabad.
9. Mr. Masood Ali Zaidi,
Chief Engineer (Planning),
Pak. PHD,
Islamabad.
10. Mr. Abdul Hamid Arif,
Director (Technical),
Housing Foundation,
Islamabad.

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Muhammad Siddiqui
(Moin Ahmad Siddiqui)
Director (Administration)

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MINUTES OF THE 25TH MEETING OF THE EXECUTIVE
COMMITTEE OF THE BOARD OF GOVERNORS HELD ON
6TH OCTOBER, 1990.

The 25th meeting of the Executive Committee was held in the Committee Room of the Works Division on the 6th October, 1990. The following attended the meeting:-

1. Mr. Parvez Ahmad Butt Chairman
Secretary,
Housing and Works.
2. Mr. M.I. Rajput,
Director General,
Pak PWD.
3. Mr. Jalees Ahmad Siddiqui,
Joint Secretary,
Works Division.
4. Mr. Manzur Hussain,
Financial Adviser,
Works Division.
5. Mr. Mohammad Samiullah,
Joint Secretary,
Cabinet Division.
6. Mr. Sarshar Ali Malik,
OSD(P&EC),
Works Division.
7. Dr Mohammad Rasool Khan,
Director General,
Housing Foundation.

The following were also present:-

1. Mr. Masood Ali Zaidi,
Chief Engineer(Planning),
Pak PWD.
2. Mr. Moin Ahmad Siddiqi,
Director(Administration),
Housing Foundation.
3. Mr. Abdul Hamid Arif,
Director(Technical),
Housing Foundation.
4. Mr. Perviez Akhter,
Assistant Director(Administration),
Housing Foundation.

CONSTITUTION OF THE TECHNICAL COMMITTEE:

2. The meeting was informed that in the 18th meeting of the Executive Committee held on 31st January, 6th and 7th February, 1990 it had been decided that all technical matters should have the approval of the Technical Committee constituted for the purpose before taking any action on the physical and technical aspects of the Scheme and submission to the Executive

Committee for approval. The names of the members of the Technical Committee were read out to the Executive Committee. Subsequently, it was stated, that the Board of Governors in its meeting held on 22-7-1990 was informed that the Technical Committee of the Housing Foundation consisted of the following:-

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|---|----------|
| (i) Director General,
Pak PWD,
Islamabad. | Chairman |
| (ii) Chief Engineer(North),
Pak PWD,
Islamabad. | |
| (iii) Chief Engineer(South),
Pak PWD,
Karachi. | |
| (iv) Director General,
Housing Foundation,
Islamabad. | Member; |
| (v) OSD(P&EC),
Works Division,
Islamabad. | |

On the suggestion of the Director General, Pak PWD the Committee was pleased to include Chief Engineer(Planning), Pak PWD, Islamabad, also as a member of the Technical Committee. It was also decided that three members present in a meeting shall form a quorum.

PRE-QUALIFICATION OF CONTRACTORS:

3. The Director General, Housing Foundation explained in detail the background of the matter and the actions taken in connection with the pre-qualification of contractors/ bidders a second time. He informed the meeting that in response to the advertisement issued by the Housing Foundation through the National Press inviting applications from contractors by 30-9-1990, a total of 58 applications were received by the due date. The meeting was informed that as directed by Secretary, Housing and Works a representative of the consultants was called and he attended the office of the Director General, Housing Foundation on 1st and 2nd October, 1990 for scrutinizing the applications in association with the Director, Technical, Housing Foundation. The gist of the report given by the

consultants after scrutiny was then given out to the meeting by the Director General, Housing Foundation. He explained that on the basis of the standard fixed for the purpose of pre-qualification the consultants had recommended 22 contractors out of the 58 applicants for pre-qualification. He further stated that the 14 contractors pre-qualified earlier were also subjected to pre-qualification on the basis of the standard fixed for the 58 applicants and that 10 out of them were also pre-qualified by the consultants. Thus, the meeting was informed, in all 32 contractors were recommended by the consultants for pre-qualification.

4. The meeting was also informed that the recommendation of the consultants was considered by the Technical Committee in its meeting held on 4-10-1990 in the office of the Director General, Pak PWD. A copy of the minutes of that meeting was placed before the members of the Executive Committee as a working paper. The points that were raised by the Technical Committee were mentioned in the meeting, the most important of them being the inclusion of the following 'A' Class contractors registered with Pak PWD in the list for issue of tender documents:-

- (a) M/S S.M. Razi.
- (b) M/S Saeedul Haq and brothers.
- (c) M/S Salim Sons.
- (d) M/S Habib Rafiq & Co.
- (e) M/S Gilsons.

The matter was discussed at length in the meeting. The Chairman desired to know the standard which was applied on the two occasions for the purpose of pre-qualification. This was explained to him by the Director General, Housing Foundation. The Director General, Pak PWD emphasised the need to pre-qualify some, if not all of the contractors mentioned above on grounds of their past experience and financial soundness. The Chairman was, however, not satisfied on the basis of the information given by the said contractors in their applications.

5. Taking all the factors into consideration it was decided that the tenders be issued to the 32 contractors pre-qualified by the consultants immediately and they should be asked to submit tender documents by the 21st October, 1990 at the latest.

6. During the discussions on the subject the Chairman and some of the members noticed certain discrepancies in the tender documents. The Committee desired that the discrepancies noticed should be rectified by making alterations and amendments in the documents where necessary.

7. The following decisions were also taken:-

- (i) Cement and steel which are to be supplied by the Housing Foundation should be procured from factories, situated near Islamabad within a radius of 150 and 300 km respectively. In case these materials were to be procured from places beyond these limits the cartage for the extra distances involved would be paid.
- (ii) In the matter of claims, if any, the Director General, Housing Foundation shall be the final authority.
- (iii) For the purpose of arbitration, the Secretary, Housing and Works shall be the sole arbitrator.
- (iv) Quantification would be done at the time of working out the final cost of a house on the basis of actual quantity of items of work carried out and the rates approved in the agreement with the contractors.
- (v) The composite rate for the construction of basement as mentioned in the BOQ be corrected to Rs. 350.00 per sq.ft.

ADOPTION OF INDIVIDUAL PLANS:

8. The Committee was informed that some of the senior prospective owners of the houses under the Housing Scheme had desired that apart from the three plans for category-I houses approved by the Housing Foundation the plans submitted by them should also be considered and included in the Scheme for construction of houses in that category. A few plans received in this connection were produced before the meeting. The Chairman directed that all such plans should be examined and three more plans of category-I houses be approved in the next meeting of the Executive Committee.

PAYMENT OF COST OF LAND:

9. The meeting was informed that an amount of Rs. 12,60,16,000.00 was to be paid to the Capital Development Authority within a period of 4 months on account of 1211 plots of different sizes made available by it in Sectors I-8/3 and I-8/4, for Phase-I Extension of the Scheme. The meeting was also informed that an amount of Rs. 50 million has already been paid to CDA on this account as 1st instalment and that balance would be paid within the stipulated period. The Executive Committee was requested to accord its approval to the payment of the amount of Rs. 12,60,16,000.00 in instalments. The Executive Committee was pleased to accord its approval.

EXPENDITURE ON PARTITIONING OF OFFICE ACCOMMODATION:

10. The Executive Committee was pleased to accord approval to the expenditure of Rs. 1,11,912.00 already incurred on the partitioning of additional office accommodation for the Housing Foundation on the ground floor of the Shaheed-e-Millat Secretariat.

BALLOTTING OF PLOTS:

11. The meeting was informed that the allotment work for Phase-I of the Housing Scheme had almost been completed but that there were still 11 category-I applicants and 103 category-II applicants who were yet to be issued allotments indicating specific plot numbers. Similarly, the meeting was informed that about 80% of the allottees of Phase-I Extension were to be issued allotment letters specifying plot numbers so as to enable them to complete the formalities for taking loans from the loan giving agencies. It was also mentioned in the meeting by the Director General, Housing Foundation that some very senior officers of the rank of Federal Secretaries desired specific plots to be allotted to them while going through the process of balloting. It was decided by the meeting that balloting for the remaining plots under Phase-I of the Scheme may be completed under the supervision of the Director General, Housing Foundation. As for the balloting for the plots under Phase-I Extension,

the Committee desired that a working paper should be prepared and presented in the next meeting.

12. The meeting ended with a vote of thanks to the Chair.